

# REGIONAL APPRENTICESHIP DAY (RAD) 2026

## Board of Practical Training (Eastern Region)

### Ministry of Education, Government of India

*Tentative Activity Calendar / Event Date: 05 September 2026*

#### Objective

To ensure smooth planning, coordination, and successful execution of Regional Apprenticeship Day (RAD) 2026 through structured timelines, defined responsibilities, and collaborative engagement.

Sl. No.	Key Activity	Anchor	Timeline
1	Sponsorship outreach & circulation of sponsorship forms	Shri Biswajit Patra, OSD	15 May – 30 June 2026
2	Preparation of nomination forms, selection parameters & RAD brochure	Shri C. Raja Rao, Deputy Director & Sayamuddin Ahmed Jilani, OSD	15 May – 30 June 2026
3	Nomination process & stakeholder coordination	All ADs	01 July – 15 Aug 2026
4	Venue booking & logistics coordination	Shri Shivam Agrahari, Junior Accountant	15 May – 30 June 2026
5	Decoration & catering arrangements	Shri Shivam Agrahari, Junior Accountant	15 July – 31 July 2026
6	Finalization of nominations	Shri C. Raja Rao & Shri Biswajit Patra, OSD	16 Aug – 20 Aug 2026
7	Cultural programme, media, photography & sponsorship coordination	Shri Rakesh Kumar Shaw, Office Superintendent	01 July – 31 July 2026
8	Preparation of guest list	Shri Kailash Nath Mishra, AAO	15 July – 31 July 2026
9	Design of teaser, brochure, poster & banners	Sujan Kumar Handa, Office Assistant	01 June – 30 June 2026
10	Invitation card preparation	Shri Ritesh Kumar Singh	15 July – 31 July 2026
11	Confirmation of nominee participation	Shri Biswajit Patra, OSD	15 Aug – 31 Aug 2026
12	Guest & nominee accommodation arrangements	Shri Amir Khusru	15 Aug – 31 Aug 2026
13	Finalization of dignitaries for the dais	Director Secretariat	15 Aug – 31 Aug 2026
14	Certificate & memento finalization and printing	Shri Ritesh Kumar Singh	01 Aug – 15 Aug 2026
15	Final selection of award recipients	Committee & Shri Biswajit Patra, OSD	04 Sept 2026