



REGIONAL APPRENTICESHIP DAY 2025

(06th September 2025)

TENTATIVE CALENDAR DATES

| Sl. No. | Description of Event Items | Target Date |
|---------|---|---|
| 1 | Preparation & sending of sponsorship form to potential organizations | 15 th June, 2025 - 30 th June, 2025 |
| 2 | Preparation of Nomination Forms and finalization of parameters for Selection of Nominees/ Brochure for RAD-2025 | 01 st June,2025 - 30 th June,2025 |
| 3 | Seeking Nomination | 01 st July, 2025 – 15 th Aug,2025 |
| 4 | Booking of Hall | 01 st June,2025 - 30 th June,2025 |
| 5 | Booking of Decoration/ Catering | 15 th July,2025 – 31 st July, 2025 |
| 6 | Finalization of Nomination | 16 th Aug,2025 – 20 th Aug,2025 |
| 7 | Arrangement of Cultural Programme / Anchor/ Media/ Photographer/ Sponsorship | 01 st July,2025 – 31 st July,2025 |
| 8 | Preparation of Guest List | 15 th July,2025 – 31 st July,2025 |
| 9 | Preparation of Teaser/Brochure/Poster/Banner | 01 st June,2025 - 30 th June,2025 |
| 10 | Preparation of Invitation card | 15 th July,2025 – 31 st July,2025 |
| 11 | Confirmation of Participation of Nominees | 15 th Aug,2025 – 31 st Aug,2025 |
| 12 | Booking of Accommodation for Guests and Nominees | 15 th Aug,2025 – 31 st Aug, 2025 |
| 13 | Finalization of Guests List for Dias | 15 th Aug,2025 – 31 st Aug,2025 |
| 14 | Certificate and Memento finalization and print of certificate | 1 st Aug,2025 – 15 th Aug,2025 |
| 15 | Selection of Award winners name | 05 th September, 2025 |
| 16 | Celebration of RAD | 06 th September, 2025 |

