

FAQ on Annual Profile update by establishments in NATS 2.0 portal.

1. What are the documents required to submit at the time of yearly profile update by the training establishments in NATS 2.0 portal?

Ans: Either of the following documents may please be uploaded at the designated place (upload supportive documents) in NATS 2.0 portal at the time of annual profile update:

- i. EPFO return statement showing members count downloaded from EPFO website and self-attested by the contact person of the establishment (as entered in the profile section of NATS 2.0 portal).
- ii. Salary bill copy / Salary payment order issued to banks duly certified by the bank and attested by the contact person of the establishment (as entered in the profile section of NATS 2.0 portal).
- iii. For Central Govt. / State Govt. Departments or PSUs or HEIs to submit a declaration on their official letter head stating the figures showing existing employee count viz. revised employee count signed by the Head of the Organization (as entered in the profile section of NATS 2.0 portal).